

# Digital building applications

Since 1 January 2024, the North Rhine-Westphalian legislator has made it possible to submit building applications completely online. You can find out everything you need to know about digital applications on this page.

If you have any further questions, our [colleagues](#) from the Department of Urban Planning and Building Regulations will be happy to help!

## – Prerequisites

- [BundID](#) (natural persons) or [my\\_company\\_account](#) (companies)
- Authorisation from the client or applicant, if applicable
- Required building documents (further information can be found [here](#))

## – Submission of documents

You can submit the building application under the following link: [bocholt.meinamt.digital](#)

## – These applications are currently possible

- Simplified building permit procedure
- Building permit procedure
- Preliminary decision
- Isolated application for deviation, exception and exemption
- Exemption from authorisation
- Application for division of land

## – Instructions/insight into the portal

[Here you will find](#) a quick guide, including screenshots.

## – Notes on creating and setting up files

Please prepare and upload the relevant documents in accordance with the following instructions:

- Each individual building application must be saved as a single file
- File size: max. 500 MB
- Name the file according to its content and date of creation (e.g. Official Site Plan 2025\_10\_05)

Please note that the portal offers wizard-assisted forms, meaning that in some cases it is not necessary to download the annexes to the VVBauPrüfVO beforehand. This currently applies, for example, to the

- the planning application itself,
- the building specifications and
- the operational description for commercial installations

. We ask **that** you **choose either** the wizard-assisted form **or the option to** upload a relevant file. If both options are used, this will result in a significant additional workload when assessing your application.

## Contact us



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