

Event manager

Unfortunately, we are not offering any apprenticeships in this occupation for the 2024 recruitment year.



– What we offer you

- A three-year, project-oriented training with an optimal combination of theory & practice
- A varied and creative range of tasks in the field of event planning and implementation
- An attractive income
- Working in a committed and open team
- Flexible working hours
- The prerequisite for a variety of employment and further training opportunities after training

– What you should bring with you

- At least secondary school leaving certificate (Mittlere Reife/Realschulabschluss)
- Creativity
- Organisational skills
- Ability to work in a team
- Communication skills
- Flexibility

– This is how the training works

The three-year training takes place at the Bocholt municipal administration and may be rounded off by internships in external media companies. The theoretical training (vocational school) takes place once or twice a week at the [Hansa-Berufskolleg](#) [↗](#) in Münster.

Activities:

- Organising cultural events
- Advising, informing and looking after customers
- Developing marketing and event concepts
- Presenting results

- Drawing up cost and profit plans
- Designing schedules and production plans
- Coordinating all work, offices, companies and participants involved in an event
- Monitoring legal regulations
- Designing organisational procedures and administrative processes
- Consideration of personnel management processes

Possible areas of employment after the training

- Concert organisers, artist or event agencies
- Organisers of congresses, meetings and conferences
- Municipal administration and authorities

Field reports

[Field report from Henrike](#)

I will be happy to answer any further questions



Eva Telahr

Personalentwicklung und -marketing

Organisation und Personal



[Send e-mail](#)



[+49 2871 953-1231](#)

Interested in an internship?

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